



ST. JOSEPH/ST. ROBERT SCHOOL
FOCUSED ON FAITH AND LEARNING

August 19, 2024

Dear Parents/Guardians,

St. Joseph/St. Robert School offers a CARES (Children Are Receiving Extended Services) Program, which offers before and after school care for all children enrolled at St. Joseph/St. Robert School.

Our CARES program is self-supporting. We offer reasonable fees, with discounts for families with more than one child. We have both full-time and part-time experienced staff who engage with your children in an environment where respect and patience with others is encouraged and expected.

CARES is open from 7:00-7:45 a.m. and 3:00-6:00 p.m. on days that school is in session. We offer services on certain half-days as well. We will strive to help meet the needs of your family. You have the choice to register for specific days and times, and will be billed accordingly. We require all families who are using CARES to register at the beginning of the school year or as soon as it is determined that you need to utilize the CARES program.

All billing and payments are handled through your established FACTS Tuition accounts. We do not accept payments at school, except for the initial registration fee which is \$35 per family.

If you are interested in enrolling your child or children in CARES, please complete the registration form and return it with a \$35 check/cash. All checks for registration should be payable to St. Joseph/ St. Robert School.

Please see the attached fee schedule for the 2024-2025 school year.

If you have any questions on CARES or the fees or billing, please contact either one of us. We look forward to a safe and productive year with our CARES program!

Sincerely,

Mrs. Dorothy Aschenbrenner, Business Manager

Mrs. Jennifer Durkin, Principal



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SJR CARES FEE SCHEDULE 2024-2025

Before-school CARES 7:00 – 7:45 A.M. \$10.00 per day for first child
\$7.00 per day for second/third child

After-school CARES 3:00 – 6:00 P.M. \$18.00 per day for first child
\$ 15.00 per day for second/third child

Late fee - \$5.00 for every minute after 6:00 PM

After-school CARES 3:00 - 4:30 P.M. \$12.00 per day for first child
\$10.00 per day for second/third child

Half Days (availability will be announced)

12:00 – 6:00 \$40.00 per day for one child
\$60.00 total per day (2 or more children)

12:00—3:00 \$25.00 per day for one child
\$35.00 total per day (2 or more children)

****BILLING AND PAYMENTS WILL BE THROUGH FACTS. NO PAYMENTS ACCEPTED AT SCHOOL.**

SJR CARES Registration/Emergency Form

Family Name: _____

Number of Children for CARES: _____

Please check the days care is requested:

Mornings: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

Afternoons:

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

Approximate pick up time from Afternoon CARES: _____

Student Information

Child's Name _____ Grade _____

Special Medical Information: _____

Child's Name _____ Grade _____

Special Medical Information: _____

Child's Name _____ Grade _____

Special Medical Information: _____

Parent/Guardian Information

Mother: _____ Father _____

Place of Employment: _____ Place of Employment: _____

Cell Phone _____ Cell Phone _____

Work Phone _____ Work Phone _____

E-mail _____ E-mail _____

Emergency Contacts

Name: _____ Relationship _____ Phone: _____

Name: _____ Relationship _____ Phone: _____

Authorization for Pick-Up

In addition to the above named, the following adults may pick up my child(ren) from the CARES program:

Name: _____ Relationship _____ Phone: _____

Name: _____ Relationship _____ Phone: _____

I agree to abide by the policies and guidelines of SJR School CARES program and any additional regulations. I will make my payment by check or cash _____ weekly or _____ monthly. I know there may be a late fee charged if I am late picking up my child/dren. I know I could be charged a Delinquent Payment Fee of \$10.00 for late payments.

Signature of parent or guardian _____ Date: _____

\$35.00 Registration Fee Date Paid: _____ Check #: _____ Received by: _____